

Washington Patient Safety Coalition Policy

**Accepting support from outside entities**

Purpose	The purpose of this policy is to assure that the Coalition appropriately accepts contributions from outside entities.
Policy/policy statement	<p>In order to promote and carry out its goals and objectives, the WPSC may solicit and accept monetary or in-kind contributions from outside individuals or entities (either for-profit or not-for-profit) for activities that support the goals of the Coalition and are consistent with the mission of the Foundation for Health Care Quality. These contributions may include but are not limited to the following:</p> <ul style="list-style-type: none"> <li>• Grants from public or private organizations.</li> <li>• Donations either restricted or unrestricted in use.</li> <li>• Sponsorships of specific Coalition activities, e.g., webinars</li> <li>• Production of materials, e.g., print or other media advertisements.</li> </ul> <p>Guiding principles:</p> <ul style="list-style-type: none"> <li>• The contributor will not have input into the content of the supported activity.</li> <li>• The Coalition’s acceptance of a contribution does not imply endorsement by the Coalition of the contributor’s products or activities.</li> </ul> <p>The contributor may be recognized and acknowledged (with logo, if desired) on the appropriate part of the Coalition’s web site. Contributors’ name, logo, and/or brief description may be included in advertising, agendas, and/or acknowledgement materials associated with the event or activity.</p> <p>Standing subcommittees’ processes for accepting outside support must be consistent with the principles noted above unless an exception is made by the Executive subcommittee.</p>
Procedures	<ol style="list-style-type: none"> <li>1. If there is no existing process, staff will provide to the Executive Subcommittee a description of the request, including the sponsoring organization, definition of the Coalition’s role (including use of logo), and/or letter of agreement.</li> <li>2. The Executive Subcommittee will review the information and make a decision.</li> <li>3. At its discretion, the Executive Subcommittee may bring the request to the full Steering Committee for a vote at its next meeting.</li> </ol>

Implementation and monitoring plan	Staff will review requests from external organizations and bring to Executive Subcommittee for review and advice if necessary. Staff will report annually to Steering Committee.
Next review date	Every three years: 2017

Approving body and policy approval date(s): Steering Committee/3.21.2014